



COUNTY OF LOS ANGELES  
**REGISTRAR-RECORDER/COUNTY CLERK**

1200 N. GARDEN STREET, SUITE 1000, LOS ANGELES, CALIFORNIA 90015

**DEAN C. LOGAN**  
ACTING-REGISTRAR-RECORDER/COUNTY CLERK

March 25, 2008

TO: All Customers  
FROM: Marlene F. Smith, Manager *MFS*  
Document Recording Division

**SUBJECT: ACCEPTANCE OF NOTARY ACKNOWLEDGMENTS**

Effective May 1, 2008, the Los Angeles Registrar-Recorder/County Clerk's Office will work diligently to be more efficient in examining notary acknowledgements as our part in minimizing notary fraud. In our efforts, we will strictly adhere to the following requirements for accepting Notary Acknowledgments/Certificates.

- Notaries must comply with the requirements set forth by the state where the oath is administered.
- Notary Acknowledgments/Certificates may not contain white-out, corrective tape, arrows and/or asterisks.
- Notary Acknowledgments/Certificates completed by a California Notary that are destined for recording in the County of Los Angeles must be presented exactly in the form prescribed by Civil Code Section 1189(a)(1).

A Notary Acknowledgment/Certificate that does not meet existing state requirements in addition to the requirements set forth above **may not** be re-submitted after it has been rejected by the Recorder. A **new** Notary Acknowledgment/Certificate will be required when re-submitting a rejected document.

If you have any questions, please contact the Registrar-Recorder/County Clerk at (562) 462-2125.

C: Sharon Gonterman, ARR  
Kathy Treggs, Division Manager  
Marlene Smith, Division Manager  
Monique Blakely, Asst. Division Manager  
Portia Sanders, Asst. Division Manager